**附件4**

**2019-2020-2学期疫情防控期间线上教学准备工作检查表**

**年 月 日**

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| **序号** | **教师姓名** | **课程名称** | **课程QQ群号** | **授课方式** | **教学资源**  **是否齐全** | **改进建议** |
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**备注：此表由学院领导，相关职能部门中层干部，学院教学督导，及教学事务部工作人员填写。**